

GSF Meeting Minutes

10 September 2014

Present: Suzanne Maloney, Valoree Brovelli, Lisa Bordley Boland, Tami McCall, Kim Goodhope, Becky Spence, Michael Mink, Tory O'Keefe, John Dasher, Rebecca Cowlin, Julia Wong, Brad Wong, Nicole Klock, Erica Smith, Reily Urban, Karen Rusillo, Kate Siegel, Andrea Small, Nicole Cibellis-Andrews, Daren Morse, Michelle Roberts, Beth Sauls, Moe Herr, Sara Mullen, Leslie LaFontaine, Arnel Capinpin, Camille William, Yvette denHeld, Jacqueline Bissett, Jaclyn Guelfi, Kelly Merrick, Zar Sewell, Clifford Sewell, Vivian Larson, Michelle Franchetti, Gina Hagen, Angela Wood, Kiana Fernandez, Sondra Lewis, Stacy Thorpe, Keala Landry, Kim Trainor, Kathryn Elia, Laura Berta, Elise Rankin, Caroline Jensen, Jana Mannina

CALL TO ORDER - 7:08pm by Michael Mink

Welcome - Michael Mink and Valoree Brovelli

June 2014 Meeting Minutes - Tory O'Keefe

Elise Rankin made a motion to approve. John Dasher seconded. Motion approved.

Principal's Report - Kim Goodhope

Provided a list of the GSF-sponsored field trips and the Grade level and Encore presentations that will be presented at upcoming GSF meetings. Teachers are working together and with her to create "workable units" of Common Core curriculum for each grade level. Libby Valentino enhances units with GLAD strategies and standards and nonfictional texts. John Cheung is checking the school's disaster bags, and the Fire Department will be scheduling our monthly drills. To further professional development, teachers will work with Maria Orendorff to increase iPad usage and have additional training with Google with the goal of increasing technology usage for students in the classrooms. The overhead projector installations will be completed in the kindergarten and first grade rooms by 12/31/14. Apple TV's will also be available in those classrooms. Laura Mogannam is the San Rafael Community Liaison and Spanish translator who will be working to enhance community engagement. Thank you to Lisa Bordley Boland has agreed to stay on as the Teacher Liaison to the GSF for the 2014/'15 school year.

2014/2015 Budget Approval - Michael Mink

Change in August - Because the Glenwood community was notified that the Transportation Authority of Marin (TAM) was only going to support 1 crossing guard instead of our historic 2, the GSF Board voted to fund the second guard for \$13,500 this year. This amount was added to this year's Budget.

Becky Spence (former Treasurer) noted that per the by-laws, the GSF must have 1 year of operating expenses in reserve. Over the last 5 years, we have experienced a gradual increase in reserves. This increase has been particularly significant over the last 2 years.

Karen Rusillo and Andrea Small (Co-Treasurers) reviewed the 2014-15 Budget and 2013-14 Final Income Statement with the membership.

Tami McCall made a motion to approve the Budget with the notations for the following: 1) reallocation of budgeted expenses from school operating supplies to classroom enrichment and books, and 2) the \$50k deficit to allow for pre-approved technology expenditures. Nicole Klock seconded. Motion approved.

For further clarification to the above motion, the \$50k deficit which resulted from realizing two years worth of a \$25k grant within one fiscal year in 2013-14. The GSF may or may not receive the \$25k grant again this year.

Kids Thrive Solicitation Drive - John Dasher (Co-VP Fundraising)

The Drive has raised \$50,827.89 YTD representing 29.3% of goal. Thank you's are being mailed out. Request for additional donations and employer matching contributions was made. Those who contribute prior to 12/31/14, will be eligible to participate in a raffle for an iPad mini in January.

Fundraising Events - Suzanne Maloney (Co-VP Fundraising)

The events are designed to be social and to also increase funding to the GSF. Called for volunteers.

Bocce Tourney - Saturday, 10/18, 4-8pm - Sign ups for the 20 teams at \$200/team will begin on 9/19. Childcare will be available at Glenwood on the evening of the event.

Community Building - Caroline Jensen (Co-VP)

Fall Family Fun Night - A free event on Saturday, 9/20, at Glenwood from 5:30pm until the movie Monsters' University ends. A Napoli Pizza truck and a Taco truck will be selling food. Popcorn and Red Vines will be available for purchase as well. Hula hooping and baseball will be played before the movie starts.

Heads Up Summerfest - Jackie Garcia - The fall fundraiser is on Saturday, 9/27, from 11am-4pm at SRHS. Heads Up supports 3rd-5th grade music in all San Rafael elementary schools and all middle school music programs. Call for volunteers for the following: the Friday night prior to the event (9/26), 2 hour shifts from 9am-5pm at the event, and the baking of nut-free cakes for the cake walks. The link to the Google document to volunteer will be in this week's Hip Pocket.

Communications - Rebecca Cowlin (Co-VP)

New GSF logo was presented. Confirmed that there will be two E-Hip Pockets on Fridays going forward. One is the District Hip Pocket and the other is the GSF Hip Pocket. Monday is the cut off for input into the Friday Hip Pocket.

Teacher Liaison Report - Lisa Bordley Boland

Noted that the District's transition to the "infinite campus" has been slow and somewhat challenging for teachers, administrators and parents. It will be a place for parents to view student attendance, for teachers to send bulk emails, etc. Nothing else to report.

Volunteer Squad - Julia Wong

Glenwood Volunteer Squad is the organizer and driver of volunteering and was created by Adrienne Collet. Thank you to Adrienne. It provides volunteer sign up system. At Volunteer Spot online, you can log on via email and “View it (volunteer opportunities). Click it and do it.” 116 parents attended the two volunteer trainings that provided policies and protocols for volunteers.

The following are immediate school needs for volunteers:

- Summerfest
- Multicultural Days in spring that celebrate our collective heritage
- Regular copier in the office
- Playground Choices - for Tuesday and Wednesday lunches that require parent oversight
- Green Team - Amy Allen is a fifth grade parent who is transitioning out. She has made a request of the parent body to have a volunteer “shadow” her this year in order to lead the Team next year.

Rebecca Cowlin made a request that new chair racks be purchased for the MPR.

Spirit Wear (Jana Mannina) - Spirit wear will be distributed by month end. Called for additional ideas.

New Parent Cocktail Party was announced by Tami McCall.

New Member: Erica Smith

Co-VP School Programs Election of Erica Smith - Caroline Jensen made a motion to elect Erica Smith as Co-VP School Programs. Julia Wong seconded. All approved. Erica was elected to join Co-VP School Programs Ramina Winton. Erica and Ramina will hold a coffee on 9/30 for all of the volunteers in their group.

Upcoming Events/Calendar Reminder - Michael Mink

Fall Family Fun Night - 9/20

Summerfest - 9/27

Dine & Donate - Wednesday, 9/24

International Walk & Roll to School Day - Wednesday, 10/8

Crab Feed - 1/23/15

Auction - 3/28/15

Meeting was adjourned at 8:25pm by Michael Mink.

Submitted by Tory O’Keefe, Secretary

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Site Leadership Team (Kim Goodhope)

The Site Leadership Team (SLT) is to be elected by the parent population at the end of each year. The Team consists of 3 parents, 3 teachers/teacher representative, and 1 certificated person. SLT is the governing body for job shares, the site safety plan and survey. SLT is to review these before the District Board does.

The current parent members are Len Schultz, Julia Wong and Jill Sheehan, and they have agreed to another year.

Kim made a motion to vote to reinstate all 3 to the Site Leadership Team.

The following members voted to affirm this motion: Michael Mink, Valoree Brovelli, John Dasher, Suzanne Maloney, Andrea Small, Tory O'Keefe, Karen Rusillo, Rebecca Cowlin and Caroline Jensen

2014-15 Budget

Valoree Brovelli proposed a vote to include \$50k in deficit amendments to the final version of the Budget. Kim Goodhope seconded. The Board listed above voted to confirm.

In order for events, meetings, etc. to be held on the Glenwood campus, a Facility Use Application is required to be submitted in advance via scan or email.